

MINUTES OF BOARD OF DIRECTORS MEETING

of

Friends of Cibola NWR

An Arizonia Corporation

A regular meeting of the Board of Directors of Friends of Cibola NWR. was held on the 14 day of July 2018 at 15:12, at 66600 Cibola Lake Road, Cibola, Az 85328. John Rosenfeld, Mike Tommaney, Dave Grundy, Andy Anderson present and participated in the meeting, being all the Directors, except Brandon Nickle who was absent. Also present was being all the officers of the corporation, except Brandon Nickle who was absent.

Mike Tommaney, acted as Chairman of the meeting, and Carissa Clark, Secretary of the Corporation, acted as Secretary of the meeting.

The Chairman announced that a quorum of the Directors was present, and that the meeting, having been duly convened, was ready to proceed with its business.

1. Reading of the previous minutes

The previous minutes were read by the Chairman, a motion was made to accept them as read, and that motion was then accepted and approved.

2. Treasurer's Report balance \$ 4,710.60 (As of July 4, 2018)

- a. **Future seed purchase for Island unit moist soil units**
Check in the amount of \$2,097.80 to River Refuge Seed
- b. Currently as of July 4, 2018 there are 71 members

I. Board of Director's/ Officer's Reports

- A. **VP**
 - 1. The U.S Fish and Wildlife partnership agreement has been signed
 - 2. The 501(c)3 status is completed.

II. Old-unfinished Business:

A. U.S Fish and Wildlife

- a.** The seeds for the moist soil units on the Island Unit arrived Friday July 13, 2018. The moist soil units that will be planted have been already plowed and are ready to be planted. Planting will begin on Monday July 16, 2018.
- b.** One of the refuge discs needs repaired and the refuge is currently waiting for an ordered part to arrive so that they can repair it, however this is not a problem due to the fact that the moist soil units have already been disced.
- c.** Several attempts have been made to make contact with Steve Vansickle, however no calls have been returned. The refuge will be trying to contact Vansickle to confirm the fall planting of the 3 in 1 for the Farm Unit 2 on October 1st.

- d. For the Dove hunt of the Farm Unit 2, it was decided that for vehicle traffic, that it was okay for vehicles to drive on the outside of the fields, but that hay bales would be placed on the road to prevent people from driving down the center road that divides the fields. It was determined that the only gate that would be opened to allow vehicle access would be the gate by the Goose Shack.

B. Ditch repair

- a. Andy Anderson contacted Crawford to get an estimate for the repair for the ditch. He has not yet received an estimate, but knows it would be in the best interest if Vansickle repairs the ditch. Steve Vansickle is still supposed to fix the ditch, but because there is no planting, this now is not of a high priority, but will be before the planting of any future crops on the Farm Unit 2.

C. Fundraising: raffle tickets?

-Tabled for next meeting

D. Review Refuge Service Agreement

-Tabled for next meeting

E. Next fields to be worked

- a. Seed for the moist soil units on the Island Unit arrived and will be planted.

F. Seeds for next planting

- a. Making sure that the 3 in 1 seed for the Farm Unit 2 is available for planting when needed for the hopeful planting start date of October 1, 2018.
- b. An estimate for the cost for the seed of the 3 in 1 will need to be obtained, to find out how much the seed cost will be to plant the Farm Unit 2.
- c. With the help of Rick Frances, it was discovered that for the planting of wheat for the 2019 year on the Farm Unit 2, that the wheat can be purchased from Yuma, Az for the price of \$0.19 per pound. This wheat is certified and meets the requirements of the refuge and can be purchased as needed, eliminating the problem of having to store the seed for planting. The seed also includes delivery to the seed hopper which is an added benefit.
- d. It will need to be discussed with Ryan Munes, the refuge biologist, as to when the wheat can be planted in the Farm Unit 2 in the goose hunting area and the 30 acre field that had wheat planted in it this year that is located east of the goose fields.

G. Bat Boxes/ Kestrel Boxes

- a. Bat boxes were purchased and are waiting to be installed in the fall or when the weather cools down. They are to be installed in the nature walk that is currently being redone. In the meantime the bat boxes are being stored at the refuge.

- b. The Kestrel boxes were donated and they are waiting to be installed in the spring time. Some of the boxes will be replacing currently existing ones that need replacing. Due to the nature of the Kestrel in being territorial, the boxes have to be spaced 1/2 mile apart. They are being stored at the refuge with the bat boxes.

H. Signs

- a. The signs for the bat and kestrel boxes are currently being worked on.

I. Logo Development/ Website - Tabled for next meeting.

III. New Business

Updating FOC Members

- a. In updating the FOC members, it was decided that either a newsletter or the minutes would be sent out to the members after a board meeting.

Cleanup for Farm Unit 2 Dove hunt

- a. The Friends Group has three trash bins that will be used to collect trash and shot gun shells to promote proper disposal of spent shot gun shells. The Arizona Game and Fish has offered to donate several big APS cardboard boxes. This will help provide more convenient designated areas throughout the Farm Unit 2 to help encourage proper disposal of both trash and spent shot gun shell items.

- b. The Friends Group will be setting up a table near the Goose shack, and displaying a banner that Reads "Friends of Cibola NWR Join and Donate Today!" to encourage people to become members. This will promote awareness of the new non profit organization and will also allow the Friends Group to better assist the refuge. The banner is to be set up on portable poles and will be removed when not in use. This will be taking place during the opening days of dove season Saturday, Sunday and possibly Monday.

- c. In Assisting the Friends Group, the Arizona Game and Fish have made up a variety of different signs that will be posted throughout the Farm Unit 2 area. Some of these signs vary in a variety of information such as, the penalty and consequences of not picking up spent shells and informing hunters that it is there duty to pick up the spent shells.

- d. To help ensure clean environment/habitat, toward the end of the first dove season, the Friends group will have a Farm Unit 2 cleanup to collect any possible left over trash and spent shot gun shells. A date for this cleanup will be decided later in another meeting closer to the end of the season.

IV. Arizona Game and Fish

- a. The Arizona Game and Fish has requested assistance with the Junior Waterfowl Camp that will be held December 7th, 8th, and 9th. One way in which the Friends group can better help the Arizona Game and Fish with the Junior Waterfowl Camp is by applying for the Sportsman's Grant. This is a grant program that Game and Fish administers through a grant that the Friends Group would put in for through the National Shooting Sport Foundation, which this is not the same as the heritage grant because this is private money. This year the Grant is around \$75,000. In order to apply for the grant, a local group has to have several requirements in which the Friends group complies with. Some of those requirements are having a 501(c)3 status, and help out with the wildlife conservation, outdoor development group. The application needs to be completed before the deadline of August the 15th. In

putting in for the grant, the event needs to have a proof of insurance which is a requirement of S.A.M.I (Sexual Abuse Molestation Insurance) in which last year the cost was around \$3,000, which would be included in the grant. Proof of insurance will not be required until after the grant has been rewarded.

- b. The other requirement for the Grant is that an online registration be used. The purpose of this online registration is so that upon completion of the Camp event the registered individual can complete an online survey known as a HR3 Survey (Recruitment, Retention, Reactivation) which helps out in finding out if the Camp is serving the purpose in which it was created for.
- c. A motion was made in regards to help the Game and Fish with the Junior Waterfowl Camp by applying for the Sportsman's grant and obtaining the insurance that is required for the grant. The motion was made and seconded.
- d. In obtaining the insurance that is required for the event, the Vice President, Mike Tommaney will be contacting the Refuge Association to see if they have any group insurance contacts for the event.
- e. The President, John Rosenfeld, will be contacting other insurance agencies such as State Farm in order to obtain a quote for the insurance.
- f. The Friends Group will be opening up a Saving account, so that any money whether from the Sportsman's Grant or donated money for the Youth Camp will be held separately until is needed for any purchases in regards to the event. This will help keep the funds separate from the Friends Group money to avoid any future conflicts.

v. **Call to public**

-There were no suggestions or questions for the directors during this point in time.

4 . **Next Meeting**

a . 8-26-18 @ 1500

5 . **Adjourn Meeting**

-Meeting was adjourned at 16:42pm

Next Board of Directors, to be held at 66600 Cibola Lake Road, Cibola, Az, 85328, on the 26th day of August, 2018 at 1500

There being no further business to be transacted, upon motion duly made, seconded and carried, the meeting was adjourned at 16:42

SECRETARY

I the undersigned Director of friends of Cibola NWR hereby approve the contents of the foregoing minutes from the meeting held on the 14th day of July, 14th 2018.

DIRECTOR