

**MINUTES OF BOARD OF DIRECTORS MEETING**  
**of**  
**Friends of Cibola NWR**  
**An Arizona Non-profit Corporation**

A closed meeting of the Board of Directors of Friends of Cibola NWR was held on the 18th day of August 2020 at 5:05 pm, at 65891 North Melody Lane, Cibola, Az 85328. John Rosenfeld, Mike Tommaney, Rick Francis, Dan Bliss, and Andy Anderson were present and participated in the meeting, being all the Directors and officers except Brandon Nickle who was absent.

Carissa Rosenfeld, acted as Chairman of the meeting, and, Secretary of the Corporation, acted as Secretary of the meeting.

The Chairman announced that a quorum of the Directors was present, and that the meeting, having been duly convened, was ready to proceed with its business.

1) **Reading of the previous minutes**

- a) The previous minutes were read by the chairman, Dan Bliss made a motion to accept them as read, and that motion was then seconded by John Rosenfeld in which the motion was then accepted and approved.

2) **Treasurer's Report**

- a) Membership: 137 members  
a) Financial report \$15,917.79  
b) Junior Waterfowl Savings account balance: \$1,441.54  
c) Secretary budget remaining: \$111.04  
d) Volunteer hours: TBD

3) **Old-unfinished Business**

4) **Federal U.S Fish and Wildlife**- not present

5) **Arizona Game and Fish** - not present

7) **CNWR**

- a) New biologist has arrived.

8) **Projects:**

- a) Deer Crossings

- i) Linda approved the design and for 10 deer crossings in Unit 1 to be built. \$519.59 was spent for materials to install 3 deer crossings. These crossings were installed in the closed area of Unit 1. At least 7 more are needed.

- ii) A request for supplies has been sent to Brandon Nickle, so he can try to get materials donated.
  - iii) Jeff Fulgham will be bringing us wood of various sizes to help assist in building more deer crossings.
- 9) **Grants-updates**
- a) President Trump signed the Great American outdoors act. The \$1.6 million grant was a part of this. In which we have not heard any updates, but the grant should be approved. Just waiting on an official word.
  - b) NFWF grant- we were recently contacted for further inquiries about our proposal.
- 10) **Carbonite-** for the business computer was recently renewed.
- 11) **Japanese Millet-** seed was purchased/arrived and was planted. Thank you to those that helped.
- 12) **Unit 2 planting-** Brandon Nickle was able to get 8,000 lbs. of triticale donated to help with the Unit 2 planting.
- 13) **Future Possible Workdays?**
- a) Clean up Mid-September-need to set date to coordinate with the refuge.
    - i) September 19, 2020 to start around 6am.
  - b) Putting out benches on Island Unit and brushing up blinds-tabled
  - c) Possible 2-day Farm Unit 2 Maintenance on Blinds & Putting out seasonal materials. -tabled
- 14) **Misc. Updates**
- a) Social Media/ Facebook- Carissa Rosenfeld had to resume this task as it was a conflict of interest for Sarah Woody.
  - b) Additional Payment Options- Venmo & Zelle- been successful
  - c) YouTube channel- has been started.
- 15) **New Business**
- 16) **U.S fish and wildlife phone conference 07/30/20**
- a) Workdays-
    - i) John and Carissa Rosenfeld have a volunteer agreement in place to place trash cans.
    - ii) All other workdays were discussed.
  - b) Projects-

- i) GPS coordinates of the deer crossings built were submitted and other possible locations were discussed.
- ii) Updates were provided about the bench's modifications.
- c) Planting-
  - i) Island Unit planting was discussed. Friends group planted the moist soil ponds with Japanese Millet.
    - (1) Due to the lack of time, the four alfalfa fields will not be able to be planted this year, but the refuge will keep the mesquites from growing.
    - (2) Approximately 700 lbs. were planted on the moist soul ponds.
  - ii) Purchasing no till drill/seeder- unit 2 planting
    - (1) It was agreed that it would be a good idea to look for one, and depending on the price, purchase it.
  - iii) Paving headquarters parking lot stalls
    - (1) We are waiting for a proposal from the company. Once received, we will need to give the proposal to the Fish and Wildlife engineering department for the approval. Afterwards, the quote will go before the Directors, for voting on the expenditure.
- 17) Bigger broadcaster for future Island Unit moist soil planting?
  - a) It was decided that it would be better to purchase a bigger one for the future. Rick Francis will be looking for one. This item will not be needed till next years planting, therefore there is no rush to purchase a bigger one.
  - b) John Rosenfeld made the motion to look into purchasing a new seeder, Dan Bliss seconded the motion, in which the motion was approved.
- 18) Schedule clean-up day
  - a) 9-19-2020 in which breakfast would follow and then the board meeting.
  - b) Rick Francis made a motion to allow up to \$250 for the workday breakfast, Dan Bliss seconded the motion, in which the motion was passed.
- 19) Unit 2-strips have been mowed and 17-acre area has been mowed down.
- 20) Andy Anderson will check the bilge pumps for the Unit 2 blinds to access if any pumps need to be replaced.
- 21) Website- building new website.
  - a) The current host for the website has recently updated their platform and does not have a way to bring over the current website to the new platform. The current website will still be in place till the new website is built.
- 22) YouTube channel-record and upload board meetings?
  - a) Due to the internet and amount of data that this would use, it was decided to just do the meeting minutes.
- 23) Brochure- approval for new application to handout?
  - a) Expenditure for them to be made.

- i) Rick Francis donated 150 sheets of cardstock paper.
  - ii) Mike Tommaney will print up the brochures so that Carissa Rosenfeld will be able to have them for the table for opening day.
- 24) Ordering pens? \$0.39 per pen
- a) This was determined not to be needed.
- 25) Decal purchasing for re-order \$132
- a) If the decals can be received in time before Dove opener, they can be purchased.
- 6) Call to public
- a) There were no comments or questions at this time.
- 7) Next Meeting
- a) 9-19-2020 @ 10am
- 8) Adjourn Meeting
- Meeting was adjourned at 5:39pm

Next Board of Directors meeting, to be held at Rick Francis place located at 65891 North Melody Lane, Cibola, Az 85328, on the 19th day of September 2020 at 10:00am.

There being no further business to be transacted, upon motion duly made by Mike Tommaney, Andy Anderson seconded and carried, the meeting was adjourned at 5:39pm.

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SECRETARY

I the undersigned Director of Friends of Cibola NWR hereby approve the contents of the foregoing minutes from the meeting held on the 18th day of August 2020

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DIRECTOR