

MINUTES OF BOARD OF DIRECTORS MEETING
of
Friends of Cibola NWR
An Arizona Non-profit Corporation

A regular meeting of the Board of Directors of Friends of Cibola NWR was held on the 24th day of June 2023 at 10:03 a.m., held at 66600 Cibola Lake Road, Cibola, AZ 85328. John Rosenfeld, Andy Anderson, Skip Wallace, Rebecca Notarangelo, and Rick Francis were present and participated in the meeting, being all the Directors and officers except Dan Bliss who was absent.

Carissa Rosenfeld, Secretary of the Corporation, and treasure acted as the secretary for the meeting and the Chairman.

The Chairman announced that a quorum of the Directors was present, and that the meeting, having been duly convened, was ready to proceed with its business.

- 1) Reading of the previous minutes
 - a) The previous minutes were read. John Rosenfeld made a motion to accept the minutes as read and Rebecca Notarangelo seconded the motion, the motion was carried.
- 2) U.S Fish and Wildlife- not present
 - a) Elaine Johnson, the SW complex project leader has moved onto another position in Miday.
 - b) Bio-tech: was recently hired and will be starting soon.
 - c) Our contact is now Chris Lohrengel, the Kofa manager, and Evi Radar, the Imperial Wildlife Specialist.
 - d) Cibola NWR Refuge manager position is currently being interviewed for.
- 3) Federal U.S Fish and Wildlife Officer
 - a) If you see something say something.
- 4) Arizona Game and Fish (AZGFD)
 - a) Local Sportsman's Grant will be open to apply for around July 11th.
 - b) For the last two years pigs have been spotted in the tree areas north of baseline Road. If you see pigs, then please report them.
 - c) New Regs for the Dove and Duck hunt are out.
- 5) Spoke's Person-Emma Zahner- Landowner Relations Programs Specialist AZGFD
 - a) Spoke about various options for potential funding for planting on private lands off the refuge.
 - b) Provide possible funding to landowners allowing people to drive on private roads etc.
- 6) Treasurer's Report
 - a) Membership: 176
 - i. Membership in 2018: 148
 - ii. Membership in 2019: 135
 - iii. Membership in 2020: 162

- iv. Membership in 2021: 157
- v. Membership in 2022: 180
- b) Scholarship Fund: \$20
 - i. Will look into the option about raising money to help assist in funding for an internship through the Student Conservation Association (SCA) once we get a refuge manager.
- c) Financial Report: \$11,428.36
 - i. Received Annual Pacific Western donation \$1,000
- d) Jr. Waterfowl Savings Account: \$2,226.34
- e) Secretary Budget Remaining: \$53.88
 - i. Rick Francis made a motion to keep the secretary budget at \$200 which would be adding an additional \$146.12, Skip Wallace seconded the motion; the motion was carried.
- f) Volunteer Hours:
 - i. 10/01/22- current: 403 Hours

7) **Old-unfinished Business:**

- a) T-shirts-update
 - i. One of the printed t-shirts was sent into the transfer company to determine why the transfers were coming off the t-shirts. Part of the problem was insufficient glue, incorrect temperature, and needing to wait for the transfer to cool off before peeling the paper off. Since then, the company has sent back the T-shirt, and has offered to cover the cost of the T-shirts with additional transfers. They also replaced the transfer order that did not have enough glue.
 - ii. The T-shirts have been printed and the transfers are no longer peeling off the T-shirts.
- b) Deer Crossings Unit 1-tabled
- c) Unit 2 Pedestrian Gates-tabled
- d) Walk for the wild
 - i. While at the National Conservation Training Center we learned that the Public Lands Alliance (PLA) is trying to bring more awareness to National Wildlife Refuges by having a Walk for the Wild Event. The week of October 8-14th. This event is to try to get more community involvement across the nation while also trying to raise money for participating Friends Groups. While we currently do not have a refuge manager, we will look into trying to participate in next year's event seeing as there are deadlines to be met from when we apply to participate and have the event.
- e) Catfish Tournament-
 - i. The Fisheries department has a program in which they bring out a tank and teach how to catch, clean, and cook the fish.
 - ii. The Friends group will look into this program to hopefully be able to have an event.

- f) Need to look into insurance for walking events-update
 - i. Insurance for walking events is special event insurance which needs to be obtained a few days prior to the event and is only good for a few days.
 - ii. Need to look into the option of being able to use a release of liability form for walking events.
- g) Lapel pins/different hats & mugs
 - i. Three different mugs were printed up. They were an American Kestrel, Burrowing Owl, and a picture of Sandhill Cranes.
- h) Brochures
 - i. More modifications were made for the brochure to be approved.
 - ii. Brochures will be dropped off at the Blythe Chamber of Commerce and other locations.
- i) Teams Meeting
 - i. We currently have Microsoft 365 personal addition. Microsoft has non-profit additions available at discounted prices called grants.
 - (1) Skip Wallace made a motion to switch to the nonprofit edition, Rick Francis seconded the motion; the motion was carried.
- 8) **New Business**
- 9) Website-updates
 - a) The minutes tab was changed from descending order to ascending order.
 - b) Pages to come: Resources page, a fun fact Did you know? page and an events page.
- 10) Workday for Dove Season
 - a) Will hold it the same day of the meeting August 26th.
- 11) NCTC (National Conservation Training Center)
 - a) Learned a lot such as Walk for the Wild, voting, and succession planning.
 - b) Voting- It was discussed at NCTC that some Friends groups have done away with having the Friends members vote for the directors.
 - i. It was discussed regarding our Friends group, that we feel it is important for the Friends members to have a say in who they want to have as their directors.
 - c) Succession planning- keeping records of how jobs are performed within the Friends group so that others will know how to perform certain tasks.
- 12) Social Media
 - a) Will be working on.
- 13) Miscellaneous-
 - a) The National Wildlife Refuge Association will be having the on the Hill days July 11-14 for Friends groups.
 - b) Webinar Wednesdays on June 28th. There will be a webinar for Friends groups through the National Wildlife Refuge Association to speak with Cynthia Martinez the Chief of the Refuges.
- 14) **Call to public**- none in person or on the Teams meeting

15) Next Meeting- 08/26/23 @ 10am to be held at 66600 Cibola Lake Road, Cibola, AZ 85328

Next meeting will be held August 26th at 10am to be held at 66600 Cibola Lake Road, Cibola, AZ 85328. There being no further business to be transacted, upon motion duly made by John Rosenfeld to adjourn the meeting, Andy Anderson seconded and carried the motion, the meeting was adjourned at 11:15am.

SECRETARY/Carissa Rosenfeld

I, the undersigned Director of Friends of Cibola NWR hereby approve the contents of the foregoing minutes from the meeting held on the 24th day of June 2023.

DIRECTOR