

**MINUTES OF BOARD OF DIRECTORS MEETING**  
**of**  
**Friends of Cibola NWR**  
**An Arizona Non-profit Corporation**

A regular meeting of the Board of Directors of Friends of Cibola NWR was held on the 28th day of December 2024 at 10:03 a.m., held at 65771 North Currey Lane, Cibola, AZ 85328. John Rosenfeld, Rebecca Notarangelo, Andy Anderson, Howard Jenson, and Dave Kaihara were present and participated in the meeting, being all the Directors and officers.

Carissa Rosenfeld, Secretary of the Corporation, and treasurer acted as the secretary for the meeting and the Chairman.

The Chairman announced that a quorum of the Directors was present, and that the meeting, having been duly convened, was ready to proceed with its business.

1) Reading of the previous minutes

- a. The previous minutes were read. Howard Jenson made a motion to accept the minutes as read and Rebecca Notarangelo seconded the motion, the motion was carried.

2) Treasurer's Report

- a. Membership: 190  
b. Educational Outreach: \$1,227.45  
c. Financial Report:

1.

12/27/24	Current Bank balance	\$18,914.45
	Available Bank balance	\$17,687.00
October		
	Snap ring pliers for bird banding donated to Arizona Game and Fish	\$37.20
	t-shirts unprinted	\$212.90
	Transfers for shirts	\$107.50
	3 pairs of pliers for bird banding donated to Arizona Game and Fish	\$331.40
November		
	Letter for Good Standing from the Arizona Corporation Commission to open bank account	\$10
	Parking lot seal coat and striping	\$1,000
	Nature Rewards insect repellent for 8 cans	\$38.29
	Cost for 60 tumblers + paper & tape for waterfowl camp reimbursed by savings account	\$205.69
December		
	Replacement straws for missing straws for waterfowl camp reimbursed by savings account	\$17.05
	Nature rewards keychains & 5 books	\$89.49
	Bundt cakes & ice reimbursed by savings account for waterfowl camp	\$172.75

	Gluten free cake for youth waterfowl camp reimbursed by savings account	\$15.99
	Shotgun range for waterfowl camp reimbursed by savings account	\$850
	Food for waterfowl camp reimbursed by savings account	\$2,207.53
	2 replacement bilge pumps for unit 2 blinds	\$31.96
	5K Walk T-shirts and transfers for volunteers cost donated by Keet Logistics, Inc.	\$187.47

\*For further detailed information regarding expenses, please contact Friends of Cibola NWR

- d. Jr. Waterfowl Savings: \$3,567.24
- e. Secretary Budget: \$94.62
- f. Volunteer Hours: TBD
- 3) U.S Fish & Wildlife Service- not present
- 4) Old Unfinished Business
  - g. Deer Crossings Unit 1
    - i. John Rosenfeld made a motion to purchase (8) 2x4 pieces of wood, (7) sheets of plywood, and a bucket of screws for the deer crossings. Andy Anderson seconded the motion. The motion carried.
  - h. Unit 2 Pedestrian Gates-tabled
  - i. Unit 2 clearing of south blinds- February
    - i. Thank you to Ducks Unlimited for their generous donation.
    - ii. Thank you for generous donations from members
      - i. We received the official word from Chris Lohrengel, to be able to clear the Unit 2 (5) blinds, the strip by the road, and the corner area by blind#6. This will start February 10<sup>th</sup>.
  - j. Blythe Parade- Our 1<sup>st</sup> attendance in the parade was December 7<sup>th</sup>. Thank you to everyone who helped.
  - k. Financial Crimes Enforcement Network (FinCEN)-reporting-done!
  - l. Jr. Ranger program-tabled
  - m. Local Sportsman's Grant- Received-done
  - n. Photo Contest- current submissions. Do we revise categories? -tabled
  - o. Bird Banding plier's donation to AZGFD- Donated 3 banding pliers + snap ring pliers.
  - p. Nominations in November for Directors. -no nominations were received as per bylaws; directors received another term.
  - q. Visitor Center: -will look into guidelines and mandatory training needed prior to volunteering.
  - r. 5K Walk (01/04/25):
    - i. Donated porta potty & hand washing station by CB Plumbing
    - ii. Donated Gatorade by Pepsi
    - iii. Donated waters by Mr. Pest Control
    - iv. Volunteer t-shirts donated by Keet Logistics, Inc.

- v. Arizona Game & Fish to attend the event
- vi. U.S Fish and Wildlife Service to have outreach materials on site for the event
- s. Youth Waterfowl Camp
  - i. Donated waters by Mr. Pest Control
  - ii. Donated Gatorades by Pepsi
  - iii. Donated 2 porta potties & handwashing station by CB Plumbing
  - iv. Raffle Items donated by Turners, Bass Pro Shop, Ducks Unlimited, & Sprague's
  - v. 2 Firearms donated by Turners
- t. Planting in February
  - I. Will follow up with a meeting regarding planting with Chris Lohrengel to coordinate planting.

## 5) New Business

- g. ACE Inland Builder Supply account update- updated payment methods & authorized purchasers
- h. ESET renewal \$134.97 for 3 years due 1/16/25
- i. GoDaddy renewal \$23.17 in March
- j. Unit 2 clearing-February-
  - I. We received the official go ahead.
  - II. John Rosenfeld made a motion to pay up to \$10,000 to clear Unit 2, Howard Jenson seconded the motion, the motion was carried.
  - III. Andy Anderson would like to discuss with Chris Lohrengel about the ability to use the inside road of Unit 2 to bring the equipment in.
- k. Filter for water fountain \$75.65
  - I. When the fountain was donated, it was donated based on being maintained by the refuge.
  - II. It was recently observed that the filter needed to be changed due to the filter indicator light blinking red, in which duct tape has been placed over the blinking light.
    - i. John Rosenfeld made the motion to purchase a new filter for the water fountain. Howard Jenson seconded the motion. The motion was carried.
- l. Boat, trolley motor, & decoys donation?
  - I. It was agreed that prior to fundraising that paperwork for registration needs to be obtained.
- m. Field trips- Friday, January 24<sup>th</sup>?
  - i. Cost for 1 bus transportation roughly \$300 +\$15 per hour over 2 hours. (60 kids-3<sup>rd</sup> grade)
  - ii. Estimated cost to provide lunch for field trip hotdogs, chips, mini-Gatorades & oranges...approx. \$200
    - I. John Rosenfeld made a motion to pay for the two field trips (transportation & lunch), Howard Jenson seconded the motion, the motion was carried.
- n. Miscellaneous

6) Next Meeting- 01/25/2025 @ 10am to be held at 66600 Cibola Lake Road, Cibola, AZ 85328

7) Call to public-

- a) None at this time

Next meeting will be held January 25th at 10:00am to be held at 66600 Cibola Lake Road, Cibola, AZ 85328. There being no further business to be transacted upon motion duly made by John Rosenfeld to adjourn the meeting, Andy Anderson seconded and carried the motion, the meeting was adjourned at 11:21 am.

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SECRETARY/Carissa Rosenfeld

I, the undersigned Director of Friends of Cibola NWR hereby approve the contents of the foregoing minutes from the meeting held on the 28th day of December 2024.

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DIRECTOR